

WALES PUBLIC LIBRARY LIBRARY BEHAVIOR POLICY

Reviewed and accepted 5-20-08

The Wales Public Library should be a safe and comfortable place for all patrons and staff. To accomplish this goal everyone should conduct themselves in an appropriate manner.

For the purpose of this policy, any behavior that is loud, disrespectful and/or violent to other patrons or the staff will not be tolerated. The intentional damage of library materials, furnishings, or the building is not allowed. Running, jumping, and fighting, even as play, is not appropriate library behavior.

When the staff of the library determines that a patron is behaving in a manner inconsistent with the Library goals they will take the following steps:

- 1. The patron will be given a verbal warning to discontinue the offending behavior.**
- 2. If the behavior continues, the patron will be asked to leave the Library.**
- 3. If the behavior continues at another time, and the patron is under the age of 18 years, the Library staff will notify the parent or guardian of the behavior and the patron will be asked to leave.**
- 4. The patron will lose the privilege of using the Library for a length of time to be determined by the Wales Public Library Board of Trustees.**
- 5. Any of these actions may be appealed to the Board of Trustees at any time by phoning the Library and asking to be added to the Trustees agenda for the next scheduled meeting.**